

**GREENE CENTRAL SCHOOL
GREENE, NEW YORK
BOARD OF EDUCATION MEETING
WEDNESDAY, SEPTEMBER 19, 2012**

A Board of Education meeting was called to order at 7:03 p.m. by President, Christopher Cox, in the Board of Education conference room, High School/Middle School complex, 40 South Canal Street, Greene, N.Y.

CALL TO ORDER

- The Pledge of Allegiance was recited.

BOARD MEMBERS PRESENT:

Mr. Christopher Cox, President
Mr. Richard Boeltz, Vice-President
Mrs. Helen Hunsinger
Mr. Timothy Crumb
Mr. James Strenkert (arrived @ 7:30 p.m.)
Mr. Ethan Day
Mrs. Karen Hendershott

ADMINISTRATIVE STAFF PRESENT:

Mr. Jonathan Retz, Superintendent of Schools
Mr. Mark Rubitski, Business Manager
Mr. James B. Walters, Executive Principal 6-12
Mr. Timothy Calice, Associate Principal 6-12/Director of Special Education
Mr. Bryan Ayres, Intermediate School Principal
Mrs. Carole Stanbro, Primary School Principal
Mr. Jordon Lilley, Transportation/Bldg. & Grnds. Supervisor

OFFICERS PRESENT:

Mrs. Donna Utter, District Clerk

- Motion made by Boeltz, seconded by Crumb, to adjourn to Executive Session for the following at 7:04 p.m.:
 - Special Education Placements
 - Confidential Personnel Matter
 - Negotiations Update

EXECUTIVE SESSION

Yes-6, No-0

- Upon the recommendation of the Committee on Special Education, a motion was made by Boeltz, seconded by Crumb, to approve the following placements:
#710125216; #710123211; #710123332; #710022169;
#710019288.

**SPECIAL EDUCATION
PLACEMENTS**

Yes-6, No-0

- Motion made by Day, seconded by Boeltz, to adjourn Executive Session at 7:26 p.m.

**ADJOURN EXECUTIVE
SESSION**

Yes-6, No-0

- President Cox reconvened the meeting at 7:30 p.m.

RECONVENE

- None.

**ADD./DELETIONS
TO AGENDA**

- Motion made by Hunsinger, seconded by Crumb, to approve the minutes for the regular meeting held on September 5, 2012 as presented.

**APPROVE MINUTES
9/5/12**

Yes-7, No-0

**BOARD OF EDUCATION MEETING
WEDNESDAY, SEPTEMBER 19, 2012
CALENDAR**

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- September 20 – Intermediate School Open House – 6:30 p.m.
- September 25 – High School Open House – 6:30 p.m.
- September 27 – Primary School Open House – 6:30 p.m.
- September 28 – Half Day for students – Staff Development Afternoon
- September 28 – Workers’ Comp. Consortium Mtg. – 6:30 p.m.
- October 3 – Board of Education Meeting – 7:00 p.m.
- October 5 – Homecoming Parade – 4:30 p.m.
- October 5 – Homecoming Football Game – 7:00 p.m.
- October 6 – Homecoming Dance (Crowning @ 9:30 p.m.)

**PUBLIC COMMENT:
RICH BOELTZ – WEB
PAGE**

- Board member, Rich Boeltz, commented on how helpful the district web page is.

**MR. DEPUE – PRO
FLEET CARE**

- Mr. DePue addressed the Board regarding a business he has started Pro Fleet Care which provides a mobile anti-rust spray to fleet vehicles. He expressed an interest in providing maintenance spraying every 2 years for the district’s bus fleet.

Information was given to Jordon Lilley, Transportation Supervisor, to be reviewed with the transportation committee.

**TRANSPORTATION:
TRANSP. REQUEST-
APPLE FEST**

- Motion made by Boeltz, seconded by Hunsinger, to approve the Transportation Request from the Apple Fest Committee for a shuttle bus on September 29, 2012 during the Apple Fest. The Committee will cover the costs associated with their request. Yes-7, No-0

**REPORTS:
EXTERNAL AUDIT
UPDATE-WEST & CO.**

- Representative from West & Co., Auditors, reviewed the external audit completed as of June 30, 2012. The audit was reviewed prior to the meeting with the Board Audit Committee. Mr. Rossi of West & Co., indicated that it was a clean opinion both in the general fund and the grant funds. Extracurricular classroom accounts continue to require a disclaimer regarding cash receipts and the inability to audit them properly. Recommendations for improvements were made in their management letter, but overall it was a good audit.

**SCHOOL LUNCH
PROGRAM UPDATE**

- Kim Corcoran was present to review and update the Board on the school lunch program. Reducing costs through a staffing cut in the past year helped the program to finish in the black. The staff cut made food preparations difficult and therefore they are adding a part-time 3 ¾ hr/day position this year. Mrs. Corcoran explained the new regulations which will be imposed this year. Each meal must include 1 cup of fruit and 6 ounces of vegetables in order to be reimbursable. New recipes and advertising to incorporate the changes and make vegetables more appealing to students are being introduced. Mrs. Corcoran also reviewed the summer feeding program which went very well and also realized a profit this year. She stated that it was a nice cooperative group of individuals that were involved and made the program a success. This summer, they are looking at still providing lunch, but offering a smaller breakfast. Mrs. Corcoran closed by stating that she is anticipating a \$15,000 profit for this coming year, however unknown increases in food costs to meet new regulations could affect that outcome.

**EDUCATION AND
PERSONNEL:**

The Superintendent of Schools recommends the following

Board actions:

**SUPT.'S CONTRACT/
AGREEMENT
REVISIONS & EXT.**

- Motion made by Strenkert, seconded by Hunsinger, to approve the Contract/Agreement Revisions and Extension between the Greene Central School Board of Education and Jonathan Retz for three (3) years, July 1, 2012 through June 30, 2015 and to authorize the Board President to sign said Agreement.

Yes-7, No-0

- Motion made by Strenkert, seconded by Crumb, to accept the resignation of Christine Bixby from her position as Part-Time Cafeteria Worker effective September 11, 2012.

Yes-7, No-0

**RESIGNATION(S):
CHRISTINE BIXBY-
P/T CAFETERIA
WORKER**

- Upon the recommendation of the Superintendent, a motion was made by Day, seconded by Crumb, to make the following tenure appointment:

Name of Appointee: James Walters
Tenure Area: Building Principal

Date of Commencement

Of Service on Tenure: September 19, 2012

Certification Status: Permanent

(Early tenure appointment at Superintendent's Recommendation)

Yes-7, No-0

**APPOINTMENT(S):
JAMES WALTERS-
TENURE APT. EXEC.
PRINCIPAL 6-12**

- Upon the recommendation of the Superintendent, a motion was made by Hunsinger, seconded by Crumb, to appoint Lynn Sutton as a Bus Driver, effective September 19, 2012 for a one-year probationary period ending September 18, 2013.

Yes-7, No-0

**LYNN SUTTON-
BUS DRIVER**

- Upon the recommendation of the Superintendent, a motion was made by Hunsinger, seconded by Crumb, to appoint James McQueen as a Bus Driver, effective September 19, 2012 for a one-year probationary period ending September 18, 2013.

Yes-7, No-0

**JAMES MCQUEEN-
BUS DRIVER**

- Motion made by Hunsinger, seconded by Crumb, to appoint Lisa Dutcher as an Unpaid Volunteer Assistant Varsity Field Hockey Coach for the Fall 2012 season.

Yes-7, No-0

**LISA DUTCHER-
VOLUNTEER ASST.
V. FIELD HOCKEY
COACH**

- Motion made by Hunsinger, seconded by Crumb, to appoint the following individuals to the Substitute Rosters for the 2012-2013 school year:

- Brian Taylor – Substitute Bus Driver
- Gregory Cobb – Substitute Bus Driver

Yes-7, No-0

SUBSTITUTE ROSTERS

- Motion made by Hunsinger, seconded by Crumb, to appoint the following Dignity Act Coordinators:

- Primary School – Mrs. Carole Stanbro
- Intermediate School – Mr. Bryan Ayres
- Middle/High School – Mr. James Walters

Yes-7, No-0

**DIGNITY ACT
COORDINATORS**

- Motion made by Crumb, seconded by Hunsinger, to approve the following middle school trip requests:

- 7th Grade – Albany – 5/10/13

**TRIP REQUESTS
7TH GR. – ALBANY
8TH GR. WASHINGTON**

- 8th Grade – Washington, D.C. – 5/1/13 – 5/3/13
Yes-7, No-0

**BUSINESS & FINANCE:
EXTRA-CURRICULAR
TREASURER'S REPORT**

- Motion made by Hunsinger, seconded by Day, to accept the Treasurer's Report for the Extra-Curricular Activity Accounts for August 2012 as presented.
Yes-7, No-0

**REVENUE & BUDGET
STATUS REPORTS
AUGUST 2012**

- Motion made by Day, seconded by Strenkert, to accept the Revenue & Budget Status Reports for August 2012 for the General Fund, School Lunch Fund, and Federal Grants & Capital Budgets as presented.
Yes-7, No-0

**BOARD OUTSTANDING
ACTIONS LIST**

<u>Bd. Mtg.</u>	<u>Directed</u>	<u>Task</u>	<u>Responsibility Of</u>	<u>Report Back</u>
1.	3/7/07	Policy/Procedure Manual	Board and Superintendent	Ongoing
2.	11/16/11	School Lunch Fund Options	Mr. Rubitski & Mr. Retz	1/2013

**SUPERINTENDENT'S
REPORT:**

- **Superintendent, Jonathan Retz, reported on the following:**
 - 1. Tetra Tech Meeting** – Superintendent Retz and Mark Rubitski, Business Manager, met with Tetra Tech to assess items to be finished and amount of monies still available. Needed furniture and equipment will be purchased with any remaining funds under the Phase 2B project. Funds remaining from the original referendum are being researched as to amount and ability to use.
 - 2. School Finance Consortium Conference** – Superintendent Retz reported that the focus of the conference with Rick Timms was school funding inequities. The state funding outlook for schools is bleak for next year and he encouraged communication with district communities to put pressure on state legislators. Superintendent Retz is looking at holding a Town Hall meeting soon.
 - 3. Hogan & Sarzynski Presentation** – Superintendent Retz is working on scheduling Wendy DeWind for a cyber bullying presentation at an October meeting.
 - 4. Board Committee Structure** – Superintendent Retz will be sending out a draft for the Board to review prior to the next meeting.
 - 5. Homecoming Parade** – Any Board members or administrators interested in helping/participating in preparation of a float (Super Heroes) should let Superintendent Retz know. Information on measures that should be taken for float safety will be sent out to Advisors.
 - 6. Outside Lighting** – Working on rekeying the control box to the outdoor lights to limit access to the lights.
 - 7. Disposal of Buses** – Three (3) buses declared surplus were auctioned on Ebay. The buses netted the district \$22,300 versus \$9,000 that would have been received through New York Bus Sales.

- **8. APPR** – Superintendent Retz shared a power point presentation that he shared with staff on the previous In-Service day. The power point gave an over-view of what is required under APPR. The purpose and components of the plan are helpful and basic sound teaching practices. However, the time line and implementation of the entire plan at once is time consuming. The district is making good progress toward completing their plan and submitting it by the October deadline.

The frequency and time required to perform and prepare the various evaluations and evaluation meetings with staff by Principals is going to be difficult to schedule and fit in with other daily building administrative duties.

- Kris McDermott, GTA President, thanked Superintendent Retz and the Board for working together with staff to develop the APPR Plan and doing what is best for our students.

**PUBLIC COMMENT:
KRIS MCDERMOTT-
APPR**

- Board member, Richard Boeltz, questioned wording in the Code of Conduct regarding students. Wording suggests that students with disabilities receive different punishment for infractions than general education students.

**RICHARD BOELTZ-
CODE OF CONDUCT**

- Superintendent Retz explained that students with disabilities' determination of punishment is based on their disability and whether or not it affected their behavior (Manifestation Hearing).

- Motion made by Crumb, seconded by Boeltz, to adjourn to Executive Session for a confidential personnel matter at 9:12 p.m.
Yes-7, No-0

EXECUTIVE SESSION

- Motion made by Boeltz, seconded by Crumb, to adjourn Executive Session at 9:20 p.m.
Yes-7, No-0

**ADJOURN EXECUTIVE
SESSION**

- President Cox reconvened the meeting at 9:20 p.m.

RECONVENE

- Motion made by Boeltz, seconded by Crumb, to adjourn the meeting at 9:21 p.m.
Yes-7, No-0

ADJOURNMENT

Respectfully submitted,

Donna Marie Utter
District Clerk