

**GREENE CENTRAL SCHOOL  
GREENE, NEW YORK  
BOARD OF EDUCATION MEETING  
WEDNESDAY, SEPTEMBER 5, 2012**

A Board of Education meeting was called to order at 7:04 p.m. by President, Christopher Cox, in the Board of Education conference room, High School/Middle School complex, 40 South Canal Street, Greene, N.Y.

**CALL TO ORDER**

- The Pledge of Allegiance was recited.

**BOARD MEMBERS PRESENT:**

Mr. Christopher Cox, President  
Mr. Richard Boeltz, Vice-President  
Mrs. Helen Hunsinger  
Mr. Timothy Crumb  
Mr. James Strenkert  
Mr. Ethan Day  
Mrs. Karen Hendershott

**ADMINISTRATIVE STAFF PRESENT:**

Mr. Jonathan Retz, Superintendent of Schools  
Mr. Mark Rubitski, Business Manager  
Mr. James B. Walters, Executive Principal 6-12  
Mr. Timothy Calice, Associate Principal 6-12/Director of Special Education  
Mr. Bryan Ayres, Intermediate School Principal  
Mr. Jordon Lilley, Transportation/Bldg. & Grnds. Supervisor

**OFFICERS PRESENT:**

Mrs. Donna Utter, District Clerk

- Motion made by Strenkert, seconded by Crumb, to adjourn to Executive Session for the following at 7:05 p.m.:
  - Special Education Placements
  - Confidential Personnel Matter
  - Negotiations Update

**EXECUTIVE SESSION**

Yes-7, No-0

- Upon the recommendation of the Committee on Special Education, a motion was made by Day, seconded by Hunsinger to approve the following placements:  
#710022800 and #710022912.

**SPECIAL EDUCATION  
PLACEMENTS**

Yes-7, No-0

- Motion made by Hunsinger, seconded by Crumb, to adjourn Executive Session at 7:35 p.m.

**ADJOURN EXECUTIVE  
SESSION**

Yes-7, No-0

- President Cox reconvened the meeting at 7:39 p.m.

**RECONVENE**

- 5. EDUCATION & PERSONNEL:
  - 2. Resignations - move to #1- and add Kier Palmer Effective 8/31/12.
  - 2. Appointments – Add - Robin Kozak and Shelbe Furman as Temporary Full-Time Substitutes
- 6. Delete - Certification of Lead Evaluators

**ADD./DELETIONS  
TO AGENDA**

- Motion made by Hendershott, seconded by Crumb, to approve the minutes for the regular meeting held on August 15, 2012 as presented.

**APPROVE MINUTES  
8/15/12**

Yes-7, No-0

**BOARD OF EDUCATION MEETING  
WEDNESDAY, SEPTEMBER 5, 2012  
CALENDAR**

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- September 17 – Staff Development Day
- September 18 – Morning Program Board Introduction
- September 18 – Middle School Open House – 6:30 p.m.
- September 19 – Board of Education Meeting – 7:00 p.m.
- September 20 – Intermediate School Open House – 6:30 p.m.
- September 25 – High School Open House – 6:30 p.m.
- September 27 – Primary School Open House – 6:30 p.m.
- September 28 – Half Day for students – Staff Development Afternoon
- September 28 – Workers' Comp. Consortium Mtg. – 6:30 p.m.
- October 3 – Board of Education Meeting – 7:00 p.m.

**PUBLIC COMMENT:**

- Superintendent Retz introduced Anne Marie Griffin who is being recommended as the .6 FTE French teacher.
- Holly Mohr, handed out Invitations to Morning Program on Tuesday, September 18<sup>th</sup>, where the Board will be introduced to students and parents.

**TRANSPORTATION:  
TRANSP. REPORTS**

- Transportation Reports for April 2012, May 2012, and Year-End were reviewed and noted by the Board.

**D.O.T. INSPECTION  
REPORT**

- The Board reviewed and noted a letter received from the State of New York Department of Transportation congratulating Greene's transportation department for have 90% of our vehicles pass the D.O.T.'s semi-annual bus safety inspection.

**REPORTS:  
STILLWATER HOME –  
TITLE 1 AGREEMENT**

- Motion made by Hunsinger, seconded by Crumb, to approve the Title 1 Agreement between Greene Central School and the Stillwater Children's Home.  
Yes-7, No-0

**FIRE INSPECTION  
REPORT**

- Motion made by Strenkert, seconded by Day, to accept the 2012 2013 Fire Inspection Report, noting that all non-compliance issues have been brought into compliance.  
Yes-7, No-0

**AUGUST REGENTS  
REPORT**

- James Walters, Executive Principal 6-12, reported on students who took their regents at BOCES as they were all taking summer school or review classes there. Percentages were good for August regents. The report was noted.

**EDUCATION AND PERSONNEL:**

**The Superintendent of Schools recommends the following Board actions:**

**RESIGNATION(S):  
JANET WELCH, AIDE**

- Motion made by Hunsinger, seconded by Crumb, to accept the resignation to retire of Janet Welch from her position as an Aide, effective September 1, 2012 with appreciation.  
Yes-7, No-0

**KIER PALMER-  
SPANISH TEACHER**

- Motion made by Hunsinger, seconded by Crumb, to accept the resignation of Kier Palmer from her position as Spanish teacher effective August 31, 2012.  
Yes-7, No-0

**APPOINTMENT(S):  
ANNE MARIE GRIFFIN  
.6 F.T.E. FOREIGN  
LANGUAGE TEACHER**

- Upon the recommendation of the Superintendent, a motion was made by Crumb, seconded by Day, to appoint Anne Marie Griffin as a non-tenure track part-time (.6 F.T.E.) Foreign Language Teacher (French) effective September 6, 2012. This is more than a half-time position and therefore, the employee will be eligible for insurance and pro-rated benefits.  
Yes-7, No-0

- Upon the recommendation of the Superintendent, a motion was made by Boeltz, seconded by Crumb, to appoint Corey Miller as a non-tenure track part-time (.4 F.T.E.) Foreign Language Teacher (Spanish) effective September 6, 2012.  
Yes-7, No-0

**COREY MILLER-  
.4 F.T.E. SPANISH  
TEACHER**

- Upon the recommendation of the Superintendent, a motion was made by Day, seconded by Strenkert, to appoint Kimberly Brick as a part-time (3.75 hours per day) cafeteria worker effective September 6, 2012 for a one-year probationary appointment ending September 5, 2013.  
Yes-7, No-0

**KIMBERLY BRICK-  
PART-TIME  
CAFETERIA WORKER**

- Motion made by Strenkert, seconded by Crumb, to appoint Shelbe Furman and Robin Kozak as temporary full-time substitutes effective September 5, 2012, not to exceed June 30, 2013. These are temporary, non-tenure track, non-seniority positions.  
Yes-7, No-0

**TEMP. FULL-TIME  
SUBSTITUTES –  
SHELBE FURMAN &  
ROBIN KOZAK**

- Motion made by Day, seconded by Boeltz, to appoint the following individuals to the Substitute Rosters for the 2012-2013 school year:
  - o Mr. Brendan Eggleston – Substitute Teacher/LTA K-12
  - o Mr. Peter Mortlock – Substitute Teacher/LTA K-12
  - o Ms. Michelle Lee – Substitute Cafeteria Worker
  - o Mrs. Janet Welch – Substitute Teacher Aide K-5
  - o Ms. Debbie Stevens – Substitute Cafeteria Worker & Teacher Aide K-5

**SUBSTITUTE ROSTERS**

Yes-7, No-0

- Motion made by Day, seconded by Boeltz, to appoint the following individuals to the 2012-2013 Coaching Roster:
  - o Ben Eggleston – Modified Football Coach
  - o Andrew Richards – Modified Football Unpaid Volunteer Coach

**2012-2013 COACHING  
ROSTER**

Yes-7, No-0

- Motion made by Day, seconded by Boeltz, to appoint the following individuals as Department Chairs and Liaisons for a three-year appointment (2012/13, 2013/14, 2014/15):
  - o Carolyn Hunter – Science Department Chair
  - o Theresa Miller – Art/Music Liaison
  - o Rebecca Philippone – Foreign Language Liaison
  - o Jennifer Petrie – Physical Education Liaison

**DEPARTMENT CHAIRS  
& LIAISONS**

Yes-7, No-0

- Motion made by Hunsinger, seconded by Crumb, to approve the second reading and adoption of Policy #7531 Concussion Management.

**SECOND READING &  
ADOPTION – POLICY  
#7531 CONCUSSION**

Yes-7, No-0

- Motion made by Hendershott, seconded by Crumb, to approve the Superintendent attending a conference at Oneida-Herkimer-Madison BOCES for the Statewide School Finance Consortium in September 2012 at a cost to the district of \$50.00.

**CONFERENCE  
REQUESTSUPT.**

Yes-7, No-0

**NON-INSTRUCTIONAL  
SICK BANK REQUEST-  
MELISSA SHERMAN-  
CUSTODIAN**

- Motion made by Crumb, seconded by Hunsinger, to approve the recommendation of the Non-Instructional Sick Bank Committee to grant the request of Melissa Sherman, Custodian, for the withdrawal of twenty (20) days, covering the period of August 29, 2012 through September 26, 2012.  
Yes-7, No-0

**BUSINESS & FINANCE:  
REVENUE & BUDGET  
STATUS REPORTS  
JULY 2012**

- Motion made by Day, seconded by Strenkert, to accept the Revenue & Budget Status Reports for July 2012 for the General Fund, School Lunch Fund, and Federal Grants & Capital Budgets as presented.  
Yes-7, No-0

**REVENUE & BUDGET  
STATUS REPORTS  
YEAR END JUNE 2012**

- Motion made by Strenkert, seconded by Hunsinger, to accept the Revenue & Budget Status Reports for June 2012 for the General Fund, School Lunch Fund, and Federal Grants & Capital Budgets as presented.  
Yes-7, No-0

**GENERAL FUND  
BALANCE REVIEW/  
RESERVE TRANSFER**

- Motion made by Hunsinger, seconded by Crumb, to approve the transfer of \$784,912.00 from the general fund to reserve account A830 Employee Benefit Liability Reserve.  
Yes-7, No-0

**LIFE SAFETY SYSTEMS  
SIMPLEXGRINNELL  
SERVICE AGREEMENT**

- Motion made by Strenkert, seconded by Boeltz, to approve the Service Agreement between SimplexGrinnell and Greene Central School for life safety systems (fire alarm systems) effective July 1, 2012 through June 30, 2017 at a cost of \$6,600 per year and to authorize the Board President to sign the same on behalf of the district.  
Yes-7, No-0

**CHARITABLE  
DONATION**

- Motion made by Crumb, seconded by Hendershott, to accept with appreciation the donation of \$1,000 from Arthur Allen in memory of his mother Doris Allen to be used for elementary students in need of reading assistance.  
Yes-7, No-0

**BOARD OUTSTANDING  
ACTIONS LIST**

<u>Bd. Mtg. Directed</u>	<u>Task</u>	<u>Responsibility Of</u>	<u>Report Back</u>
1. 3/7/07	Policy/Procedure Manual	Board and Superintendent	Ongoing
2. 11/16/11	School Lunch Fund Options	Mr. Rubitski & Mr. Retz	1/2013

**SUPERINTENDENT'S  
REPORT:**

**Superintendent, Jonathan Retz, reported on the following:**

**1. Capital Project** – The Board took a tour of the facilities prior to the board meeting. A few odds and ends are being completed and a punch list developed. There may be funds leftover to look at completing some of the alternates in the original project.

**2. Opening Day** – It was a smooth opening to school. There was a temporary power outage in a portion of the high school likely caused by a contractor leaving a piece of plywood against a transformer causing it to overheat and trip a breaker.

BOCES buses and Career Academy buses loading and unloading at new entrance.

- **3. Hogan & Sarzynski Presentation** – Scheduling for October to do a presentation on Cyber Bullying. Meeting will start at 6:00 p.m. to allow for the presentation.

**4. Committee structure** – Continuing to work on. Will be on board agenda for an up-coming meeting as a work session item.

**5. D.A.S.A.** – We have met regulatory requirements. Training for staff will be during the in-service ½ day on September 28, 2012. Changes have been made to the Code of Conduct and building Principals are the coordinators for each building.

**6. A.P.P.R.** – Superintendent Retz gave an overview at opening day. Training for staff on assessments and SLO's will take place at the September 17<sup>th</sup> in-service day. Still looking to submit our plan to the state in early October.

- None.

**PUBLIC COMMENT:**

- Motion made by Boeltz, seconded by Crumb, to adjourn the meeting at 8:41 p.m.  
Yes-7, No-0

**ADJOURNMENT**

Respectfully submitted,

Donna Marie Utter  
District Clerk