

**GREENE CENTRAL SCHOOL
GREENE, NEW YORK
BOARD OF EDUCATION MEETING
WEDNESDAY, OCTOBER 3, 2012**

A Board of Education meeting was called to order at 7:04 p.m. by Vice-President, Richard Boeltz, in the Board of Education conference room, High School/Middle School complex, 40 South Canal Street, Greene, N.Y.

CALL TO ORDER

- The Pledge of Allegiance was recited.

BOARD MEMBERS PRESENT:

Mr. Richard Boeltz, Vice-President
Mrs. Helen Hunsinger
Mr. Timothy Crumb
Mr. James Strenkert
Mr. Ethan Day
Mrs. Karen Hendershott

BOARD MEMBERS ABSENT:

Mr. Christopher Cox, President

ADMINISTRATIVE STAFF PRESENT:

Mr. Jonathan Retz, Superintendent of Schools
Mr. Mark Rubitski, Business Manager
Mr. James B. Walters, Executive Principal 6-12
Mr. Timothy Calice, Associate Principal 6-12/Director of Special Education
Mr. Jordon Lilley, Transportation/Bldg. & Grnds. Supervisor

OFFICERS PRESENT:

Mrs. Donna Utter, District Clerk

- Motion made by Crumb, seconded by Strenkert, to adjourn to Executive Session for the following at 7:04 p.m.:
 - Special Education Placements
 - Confidential Personnel Matter
 - Negotiations Update

Yes-6, No-0

EXECUTIVE SESSION

- Upon the recommendation of the Committee on Special Education, a motion was made by Strenkert, seconded by Hunsinger, to approve the following placements:
#710022833; #710123180; #710123176; #710123631.

Yes-6, No-0

**SPECIAL EDUCATION
PLACEMENTS**

- Motion made by Crumb, seconded by Strenkert, to adjourn Executive Session at 7:38 p.m.

Yes-6, No-0

**ADJOURN EXECUTIVE
SESSION**

- Vice-President Boeltz reconvened the meeting at 7:40 p.m.

RECONVENE

- 5. EDUCATION AND PERSONNEL
Add: 4. Special Board of Education Mtg. 10/10/12

**ADD./DELETIONS
TO AGENDA**

- Motion made by Hunsinger, seconded by Hendershott, to approve the minutes for the regular meeting held on September 19, 2012 as presented.

Yes-6, No-0

**APPROVE MINUTES
9/19/12**

- October 5 – Staff Development Day – No School
- October 5 – Homecoming Parade – 4:30 p.m.
- October 5 – Homecoming Football Game – 7:00 p.m.
- October 6 – Homecoming Dance (Crowning @ 9:30 p.m.)

CALENDAR

- October 8 – Columbus Day – No School
- October 17 – Board of Education Meeting – 7:00 p.m.
 - H & S Presentation
- October 19 – Early Dismissal Drill – Students released 15 minutes early

PUBLIC COMMENT: - None.

**TRANSPORTATION:
UNDERCOATING
SERVICE** - Jordon Lilley looked into the DePue undercoating service that was introduced during Public Session at the last meeting. At this time, he does not believe that we need that service, due to the new bus wash and it was also not budgeted for. It might be worth doing for our maintenance vehicles, but further information would be needed regarding costs and it would need to be budgeted for.

**REPORTS:
ENROLLMENT RPT.** - The Enrollment Report for the opening of school, as of September 5, 2012, with a total enrollment of 1126 was noted. The Board also reviewed a report which set forth opening enrollments for the past 7 years.

EDUCATION AND PERSONNEL:

The Superintendent of Schools recommends the following Board actions:

APPOINTMENT(S):

SUBSTITUTE ROSTERS - Motion made by Hunsinger, seconded by Crumb, to appoint the following individuals to the Substitute Rosters for the 2012-2013 school year:

- Mrs. Janet Welch – Substitute Teacher's Aide 6-12, Substitute Typist K-12
- Ms. Katelyn Miner – Substitute Teacher, LTA, Aide UPK-5
- Ms. Stephanie Hartley – Substitute Teacher, LTA UPK-5

Yes-6, No-0

**TRIP REQUEST(S)-
V. WRESTLING TO
MIDDLETOWN, NY** - Motion made by Hendershott, seconded by Day, to approve the Trip Request of the Varsity wrestling team to compete in the Eastern Classic Tournament in Middletown, NY on January 11 and 12, 2013 and to stay overnight. Transportation via school van driven by one of the coaches, with the wrestling booster club paying for the overnight accommodations to and from the event and gas if requested.

Yes-6, No-0

**NON-INSTRUCTIONAL
SICK BANK REQUEST-
MELISSA SHERMAN-
CUSTODIAN** - Upon the recommendation of the Non-Instructional Sick Bank Committee, a motion was made by Crumb, seconded by Day, to approve the request of Melissa Sherman, Custodian, for the withdrawal of fourteen (14) additional days. Said days to cover the period of October 1, 2012 through October 19, 2012.

Yes-6, No-0

**SPECIAL MEETING
BOARD MEETING
10/10/12** - Motion made by Hunsinger, seconded by Strenkert, to hold a Special Board of Education meeting on Wednesday, October 10, 2012 at 7:00 p.m. for the purpose of certifying the APPR Plan.

Yes-6, No-0

BUSINESS & FINANCE:

**INTERNAL CLAIMS
AUDIT REPORT**

- Motion made by Strenkert, seconded by Crumb, to accept the Internal Claims Audit Report for August 2012 as presented.

Yes-6, No-0

- Motion made by Hunsinger, seconded by Day, to accept the External Audit Report submitted by West & Company for the year ending June 30, 2012 as presented.
Yes-6, No-0

**EXTERNAL AUDIT
REPORT 2011-12**

- Motion made by Day, seconded by Crumb, to accept the Audit Committee minutes for the meeting held on September 19, 2012 as presented and attached hereto as Exhibit "A".
Yes-6, No-0

**AUDIT COMMITTEE
MINUTES**

- Motion made by Hunsinger, seconded by Day, to approve the Agreement between the Workers' Compensation Self-Insurance Alliance and Greene Central School for services of Greene's Clerk, and to authorize the Board Vice-President to sign said Agreement on behalf of the district.
Yes-6, No-0

**WORKERS' COMP.
SELF-INSURANCE
ALLIANCE – CLERK
SERVICES**

- Mark Rubitski, Business Manager, reported on a recent Workers' Compensation Alliance meeting that he had attended. The Alliance received a clean audit for the 2012 fiscal year. Expenses incurred by liabilities continue to increase. Some of This is due to the increase in workers' compensation weekly benefit rates. Mr. Rubitski shared a report produced by Benetech, Third Party Administrator, on claims activity for the fiscal year 7/1/11 through 8/31/12. Benetech saved the Alliance 38.5% of charges due to medical cost repricing/fee negotiations. Chenango Valley is also looking at joining the Alliance which may decrease our costs minimally, but the majority of our costs are based on our claims. The shared expense by all districts are the administrative costs.

**WORKERS' COMP.
MEETING UPDATE**

- Motion made by Day, seconded by Crumb, to accept with appreciation, the donation of a 50 foot sailboat and trailer from Pat Ackman to be used in technology classes.
Yes-6, No-0

**CHARITABLE
DONATION-
SAILBOAT & TRAILER**

**BOARD OUTSTANDING
ACTIONS LIST**

<u>Bd. Mtg.Directed</u>	<u>Task</u>	<u>Responsibility Of</u>	<u>Report Back</u>
1. 3/7/07	Policy/Procedure Manual	Board and Superintendent	Ongoing
2. 11/16/11	School Lunch Fund Options	Mr. Rubitski & Mr. Retz	1/2013

**SUPERINTENDENT'S
REPORT:**

- **Superintendent, Jonathan Retz, reported on the following:**
 - 1. Activity Accounts** – Information regarding the correct accounting procedures to be used for extra-curricular clubs was sent out. This is an attempt to tighten accounting controls over cash sales, as requested by the auditors.
 - 2. Hogan & Sarzynski Presentation** – Presentation will be at the next meeting. The presentation will address cyber space issues and off campus situations. Presentation of a couple of scenarios were suggested.
 - 3. October 5th In-Service Day** – The morning will consist of an Overview of the APPR Plan and then breakout into building level groups to discuss any questions and requirements of SLO's. Lunch will be provided by the district. The afternoon will consist of building-level work on SLO's and SLT's and inclusion issues.

4. Veterans' Day – During the next Administrative Staff meeting, ideas for some type of program will be discussed.

PUBLIC COMMENT: - None.

ADJOURNMENT - Motion made by Hunsinger, seconded by Day, to adjourn the meeting at 8:22 p.m.
Yes-6, No-0

Respectfully submitted,

Donna Marie Utter
District Clerk