

**GREENE CENTRAL SCHOOL
GREENE, NEW YORK
BOARD OF EDUCATION MEETING
WEDNESDAY, AUGUST 7, 2013**

A Board of Education meeting was called to order at 7:06 p.m. by President, Richard Boeltz, in the Board of Education conference room, High School/Middle School complex, 40 South Canal Street, Greene, N.Y.

CALL TO ORDER

- The Pledge of Allegiance was recited.

BOARD MEMBERS PRESENT:

Mr. Richard Boeltz, President
Mrs. Helen Hunsinger
Mr. Ethan Day, Vice-President
Mr. James Strenkert
Mrs. Karen Hendershott
Mr. Timothy Crumb
Mrs. Tammie McCauley

ADMINISTRATIVE STAFF PRESENT:

Mr. Jonathan Retz, Superintendent
Mr. Mark Rubitski, Business Manager
Mr. James Walters, Executive Principal 6-12
Mr. Timothy Calice, Associate Principal 6-12, CSE/CPSE Director
Mr. Bryan Ayres, Intermediate School Principal
Mr. Jordon Lilley, Transportation and Buildings & Grounds Supervisor

OFFICERS PRESENT:

Mrs. Donna Utter, District Clerk

- Motion made by Crumb, seconded by Hunsinger, to adjourn to Executive Session for the following at 7:07 p.m.:
 - Special Education Placements
 - Confidential Student Discipline Matter
 - Confidential Personnel Matter
- Yes-7, No-0

EXECUTIVE SESSION

- Upon the recommendation of the Committee on Special Education, a motion was made by Strenkert, seconded by Crumb, to approve the following placement(s):
#710023112.
- Yes-7, No-0

**SPECIAL EDUCATION
PLACEMENTS**

- Motion made by Strenkert, seconded by Crumb, to adjourn Executive Session at 7:43 p.m.
- Yes-7, No-0

**ADJOURN EXECUTIVE
SESSION**

- President Boeltz reconvened the meeting at 7:45 p.m.

RECONVENE

- 3. Appointment(s):
Add: Virginia Pluta to Substitute Roster – School Counselor
John Martinson, Asst. Varsity Football Coach

**ADD./DELETIONS
TO AGENDA**

- Motion made by Day, seconded by Crumb, to approve the minutes for the regular meeting held on July 17, 2013, as presented.
- Yes-7, No-0

**APPROVE MINUTES
7/17/13**

CALENDAR

- August 21, 2013 – Board of Education Meeting – 7:00 p.m.
- August 22, 2013 – Athletic Dept. Parent Meeting – 7:00 p.m.
- August 26, 2013 – 9th Grade Orientation – 9:00 a.m.
- August 29, 2013 – Bus Garage Open House – 5:00 – 7:00 p.m.
- September 2, 2013 – Labor Day Holiday
- September 3, 2013 – Staff Development Day
- September 4, 2013 – Classes Begin
- September 4, 2013 – Board of Education Meeting – 7:00 p.m.

PUBLIC COMMENT:

None.

REPORTS:

- Mark Rubitski, Business Manager, gave an informal Buildings & Grounds report regarding summer work/repairs. The gym floor at the high school/middle school is being refinished; additional rubber pellets were added to the turf field for safety reasons; and a garbage compactor is being installed at the upper campus

EDUCATION AND PERSONNEL:

The Superintendent of Schools recommends the following Board actions:

CREATE POSITION(S):

BUS DRIVER, BUS

MONITOR, .5 FTE

TEACHER AIDE, TYPIST

(11 month)

- Motion made by Day, seconded by Crumb, to create the following positions:

- (1) Bus Driver – effective September 1, 2013;
- (2) Bus Monitor – effective September 1, 2013;
- (3) .5 FTE Teacher Aide – effective September 1, 2013;
- (4) Typist (11 month position) – effective August 8, 2013;

Yes-7, No-0

RESIGNATION(S):

TRACIE WOOD –

SPEC. ED. TEACHER

- Motion made by Crumb, seconded by Strenkert, to accept the resignation of Tracie Wood from her position as a Special Education Teacher, with appreciation, effective August 31, 2013.

Yes-7, No-0

APPOINTMENT(S):

SUBSTITUTE ROSTER

- Motion made by Day, seconded by Hendershott, to appoint Virginia Pluta to the Substitute Roster for the 2013-14 school year as a Substitute School Counselor.

Yes-7, No-0

SUBSTITUTE SCHOOL

COUNSELOR -

VIRGINIA PLUTA

- Motion made by Crumb, seconded by Hendershott, to move Virginia Pluta from the Substitute Roster to fill a maternity leave vacancy as a school counselor for the 2013-2014 school year at the rate of \$90 per day.

Yes-7, No-0

UNPAID VOLUNTEER

V. FOOTBALL ASST.

COACH - DANIEL

ERICKSON

- Motion made by Crumb, seconded by Hendershott, to appoint Daniel Erickson as an unpaid volunteer varsity football assistant coach for the 2013 fall season.

Yes-7, No-0

LIFEGUARD – RYAN

HASTINGS

- Motion made by Crumb, seconded by Hendershott, to appoint Ryan Hastings as a Lifeguard.

Yes-7, No-0

ASST. VARSITY

FOOTBALL COACH –

JOHN MARTINSON

- Motion made by Crumb, seconded by Hendershott, to appoint John Martinson as an Assistant Varsity Football Coach for the 2013 fall season.

Yes-7, No-0

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- Upon the recommendation of the Non-Instructional Sick Bank, a motion was made by Strenkert, seconded by Day, to approve the request of Donna Fowler, Senior Typist, for the withdrawal of 5 (five) days to cover the period of July 30, 2013 through August 5, 2013.
Yes-7, No-0
**NON-INSTRUCTIONAL SICK BANK REQUEST-
DONNA FOWLER –
SENIOR TYPIST**

- Upon the recommendation of the Non-Instructional Sick Bank, a motion was made by Strenkert, seconded by Day, to approve the request of Melissa Sherman, Custodian, for the withdrawal of 26 (twenty-six) days to cover the period of August 12, 2013 through September 16, 2013.
Yes-7, No-0
**NON-INSTRUCTIONAL SICK BANK REQUEST-
MELISSA SHERMAN –
CUSTODIAN**

- Motion made by Hendershott, seconded by Crumb, to approve Ann-Marie Griffin's request for an unpaid family leave from her position as Foreign Language teacher beginning September 1, 2013 and ending December 2, 2013.
Yes-7, No-0
**REQUEST FOR UNPAID
LEAVE OF ABSENCE-
ANN-MARIE GRIFFIN**

- Motion made by Strenkert, seconded by Crumb, to approve the Bus Routes for the 2013-2014 school year as presented.
Yes-7, No-0
**BUS ROUTES FOR
2013-2014**

- Motion made by Crumb, seconded by Hendershott, to approve the Transportation Request of the Greene Chamber of Commerce for the use of a bus as a shuttle bus for the Craft Fair on July 27, 2013.
Yes-7, No-0
**TRANSPORTATION
REQUEST – GREENE
CHAMBER OF
COMMERCE**

- Motion made by Day, seconded by Crumb, to accept the Treasurer's and Budget Status Reports for June 2013 for the General Fund, School Lunch Fund, and Federal Grants & Capital budgets as presented.
Yes-7, No-0
**BUSINESS & FINANCE:
TREASURER'S &
BUDGET STATUS RPTS**

- Motion made by Strenkert, seconded by Day, to accept the Treasurer's Report for the Extra-curricular Activity Funds for June 2013 and Year End as presented.
Yes-7, No-0
**TREASURER'S RPT
EXTRA-CURR. FUNDS**

- Motion made by Crumb, seconded by Hendershott, to approve the transfer of \$40,867.13 from the general fund to reserve accounts: A914 Unappropriated Fund Balance Reserve \$28,612.36, A878 Capital Reserve \$12,239.93, and A864 Tax Certior Reserve \$14.84.
Yes-7, No-0
**GENERAL FUND
BALANCE REVIEW/
RESERVE TRANSFER**

- Motion made by Strenkert, seconded by Day, to approve the the General Fund transfers as of July 17, 2013 in the amount of \$97,987 and July 24, 2017 in the amount of \$34,078 as presented.
Yes-7, No-0
**BUDGET TRANSFERS
2012-2013**

- Motion made by Day, seconded by Crumb, to accept the Internal Claims Auditor's Report for June 2013 as presented.
Yes-7, No-0
**INTERNAL CLAIMS
AUDIT REPORT**

- Motion made by Crumb, seconded by Hendershott, to declare school buses #50 and #54 as surplus and to dispose of them by listing them on Ebay.
Yes-7, No-0
**OBSOLETE SCHOOL
BUSES**

- Mark Rubitski, Business Manager, discussed with the Board regarding a state requirement for yearly internal audits. Changes have been made and small schools can opt out and request an extension to not perform one every year. Mr. Rubitski proposed that we send in the certificate for an exemption for the coming year. The district can opt out every year, or every other year, whatever the district chooses.

- The Board was in agreement to opt out for the 2013-14 school year.

**BOARD OUTSTANDING
ACTIONS LIST**

Bd. Mtg. Directed	Task To Be Completed	Responsibility Of	Report Back
3/7/07	Policy/Procedure Manual	Board and Superintendent	Ongoing
7/17/13	Committee Use Discussion	Board	TBD
7/17/13	Dept. Year-End Reports	Board	TBD
8/7/13	Rev.& Budget Status Rpts.Review	M. Rubitski	TBD

**SUPERINTENDENT'S
REPORT:**

- Superintendent, Jonathan Retz, reported on the following:

1. 3-8 State Test Scores – Superintendent Retz shared the 3-8 assessment results with the Board. Greene is leading or in the top 5 in all tests within our BOCES with the exception of Grade 8 ELA.

2. Raymond Leasing Space – Raymond IT individuals have been in finalizing room readiness. They had a meeting here last Friday to discuss expectations, fire drills, morning arrival time (avoid 7:30 – 8:00 a.m. due to school traffic), I.D. tags, and security. They are anticipating occupying the rooms beginning Monday, August 12, 2013.

PUBLIC COMMENT: - None.

EXECUTIVE SESSION: - Motion made by Strenkert, seconded by Crumb, to adjourn to Executive Session for negotiations at 8:38 p.m.
Yes-7, No-0

**ADJOURN EXECUTIVE
SESSION** - Motion made by Crumb, seconded by Strenkert, to adjourn Executive Session at 9:43 p.m.
Yes-7, No-0

RECONVENE - President Boeltz reconvened the meeting at 9:43 p.m.

ADJOURNMENT - Motion made by Crumb, seconded by Strenkert, to adjourn the meeting at 9:44 p.m.
Yes-7, No-0

Respectfully submitted,

Donna Marie Utter
District Clerk