

**GREENE CENTRAL SCHOOL  
GREENE, NY  
BOARD OF EDUCATION MEETING  
WEDNESDAY, MARCH 7, 2007**

A Board of Education meeting was called to order at 7:03 p.m. by President, Christopher Cox, in the Board Conference Room, High School/Middle School complex, South Canal Street, Greene, NY.

**CALL TO ORDER**

**BOARD MEMBERS PRESENT:**

Mr. Christopher Cox, President  
Mr. Richard Boeltz, Vice-President  
Mr. Craig Ketzak  
Mrs. June Cooper  
Mr. Robert Eldred  
Mr. Christopher Austin  
Mr. Jim Strenkert

**ROLL CALL**

**ADMINISTRATIVE STAFF PRESENT:**

Mr. Gary P. Smith, Superintendent of Schools  
Mr. Mark Rubitski, Business Manager  
Mr. Terry Heller, High School Principal  
Mrs. Judy Gorton, Middle School Principal  
Mr. Bryan Ayres, Intermediate School Principal  
Mrs. Carole Stanbro, Primary School Principal  
Mr. John Girton, Technology Coordinator  
Mrs. Kathy Langley, CSE Chairperson  
Mr. Marvin Ladner, Superintendent of Buildings & Grounds  
Mr. Chris Fairbairn, Transportation Supervisor

**OFFICERS PRESENT:**

Mrs. Donna Utter, District Clerk

- Motion made by Boeltz, seconded by Ketzak, to adjourn to Executive Session for the following at 7:04 p.m.:
- Matters pertaining to Special Education Placements;
  - Employment matters related to Collective Bargaining-GAA;
- Yes-7, No-0

**EXECUTIVE  
SESSION**

- Upon the recommendation of the Committee on Special Education, and after review by the Board, a motion was made by Strenkert, seconded by Cooper, to approve the following placements:
- Transfer/Intake:** #000001105; #000001108;  
**Annual Review:** #710005818; #710006296; #710021967;  
#710123439; #710123464;  
**Triennial:** #710005707; #710006267; #710007218;  
#710123307; #710123417; #710060124;
- Yes-7, No-0

**SPECIAL  
EDUCATION  
PLACEMENTS**

- Motion made by Boeltz, seconded by Ketzak, to adjourn Executive Session at 7:38 P.M.
- Yes-7, No-0

**ADJOURN  
EXEC. SESSION**

- President Cox reconvened the meeting at 7:41 p.m.

**RECONVENE**

- Add: III. REPORTS  
3. Building & Grounds Committee Report

**ADD/DELETIONS  
TO AGENDA**

**APPROVE MINUTES  
2/7/06** - Motion made by Strenkert, seconded by Boeltz, to approve the minutes of the Board meeting held on February 28, 2007 and the Bus Vote Minutes dated March 6, 2007 as presented. Yes-7, No-0

**CALENDAR:**

- March 12, 13 & 14 -4:00-8:00 p.m.- Dollars for Scholars Phone-A-Thon
- March 15- 6:30p.m.-Kindergarten Parent Night - Primary Building
- March 22,23 & 24(7:30pm) & 25(3:00pm)- Footlights Presentation of Oliver
- March 21- 6:00p.m.-Board of Education Mtg.
- March 29- 7:00p.m.-8<sup>th</sup> Gr. Parent Night- Auditorium
- March 30 - 6:00p.m.-Workers' Compensation Consortium Meeting
- March 29-6:30-8:00p.m.-Family Math Night- Interm. Building
- April 4- 7:00p.m.-Board of Education Mtg.
- April 25- 7:00p.m.-Board of Education Mtg. (special date)

**PUBLIC COMMENT:  
HOLLY MOHR- BUS  
DRIVER THANK YOU** - Mrs. Holly Mohr thanked Mr. Chris Fairbairn and the bus drivers for modifying their drop-off procedures to allow for unloading of elementary students in front of the building on the cold/windy mornings.

**REPORTS:  
ENROLLMENT REPORT** - The Enrollment Report for the period ending February 23, 2007 was noted.

**ATHLETIC POLICY  
REPORT** - An Athletic Policy Report setting forth the number of participants for the 2007 spring sports season by sport was noted.

**BUILDING & GROUNDS  
COMMITTEE REPORT** - Mr. Marvin Ladner, Superintendent of Buildings & Grounds, reviewed items discussed at the recent buildings and grounds committee meeting. The committee reviewed the recommended bid awards for the upcoming renovation project and these were shared with the Board. Mr. Ladner explained that the upcoming project includes additional internal and external cameras (15 MS/HS; 1 Primary; 3-4 Intermediate School) to cover blind spots. Roofing, windows and paving are also included in the project. The committee reviewed the possibility, based on the low bids, of including some items dropped from the original project and preventative maintenance items.

**EDUCATION &  
PERSONNEL:  
TRANS. REQUEST-  
GCNS TO DISCOVERY  
CENTER** - Motion made by Ketzak, seconded by Strenkert, to approve the Transportation Request of Greene Community Nursery School to go to the Discovery Center on March 15, 2007. Yes-7, No-0

- Motion made by Boeltz, seconded by Cooper, to approve the following textbooks for Middle School Math: **TEXTBOOK ADOPTION- M.S. MATH**
- Math Course 2, McDougal Littell, 2007;
  - Math Course 3, McDougal Littell, 2007;
  - Pre-Algebra, McDougal Littell, 2007.
- Yes-7, No-0
- Motion made by Austin, seconded by Cooper, to approve the Unpaid Leave Request of David Szelkowski from his duties as a bus driver April 1, 2007 through April 4, 2007. **UNPAID LEAVE REQUEST-DAVID SZELKOWSKI-BUS DRIVER**
- Yes-6, No-1 (Ketzak)
- Motion made by Eldred, seconded by Cooper, to establish the date, time and place for the annual meeting and budget vote as: **BUSINESS & FINANCE: ESTABLISH DATE PLACE & TIME ANNUAL MEETING & BUDGET VOTE**
- Annual Meeting (Budget Hearing)- Tuesday, May 8, 2007 at 7:30 p.m., Auditorium of the Middle/High School building, S. Canal Street, Greene, NY;
  - Budget Vote - Tuesday, May 15, 2007 between The hours of 11:00 a.m. and 8:00 p.m., in the Lobby of the Auditorium of the Middle/High School building, S. Canal Street, Greene, NY.
- Yes-7, No-0
- Mr. Mark Rubitski, Business Manager, responded to an outstanding question regarding the Capital Appropriation Status Report from the last board meeting. Mr. Rubitski explained that capital budget details are tracked off line on spreadsheets based on bidding and contracts and as a result the budget data does not reflect true capital budget dollars. **CAPITAL BUDGET APPROP. STATUS REPORT**
- Motion made by Eldred, seconded by Cooper to approve the Budget Status Report for the Capital fund for the period 7/1/06 through 1/31/07 as presented.
- Yes-7, No-0
- Motion made by Ketzak, seconded by Cooper, to approve the Audit Committee meeting minutes dated February 28, 2007 and to attach the same to these minutes. **AUDIT COMTTE. MTG. MINUTES**
- Yes-7, No-0
- The Board reviewed the Audit Committee Charter document. Corrections/additions were made as follows: **AUDIT CMTTE.**
- Page 1 - **Composition and Requisite Skills:** Delete the second sentence setting forth specific names of individual committee members.
  - Page 3 - **Membership - Independence:** Delete the third bullet pertaining to relation of committee members to individuals employed by the district.

- **Meetings and Notification:**

Add to last sentence of first paragraph:  
*"Notice of Audit Committee meetings will be made as prescribed by the Open Meetings Laws."*

- Add to bottom list of bullets regarding items to be included in minutes:

*\*A copy of the approved Audit Committee Minutes shall be attached to the Board minutes where they were approved.\**

- Page 4 - **Review of the Charter:**

Delete end of first sentence wording *"no less than an annual basis"*.

- The Audit Committee Charter document will be revised as stated above and redistributed to the Board for their review.

**COOPERATIVE BREAD  
BID**

- Motion made by Boeltz, seconded by Ketzak to approve the following resolution:  
*"RESOLVED, that the Board of Education of the Greene Central School District participate in cooperative bidding for bread and bread products for the school year 2007-2008 with other school districts in the Southern Tier of New York State, and BE IT FURTHER RESOLVED, that Doretta Hughson, Clerk of the Board of Education, GST BOCES, be designated to advertise, receive and open said bids and BE IT FURTHER RESOLVED, that the Board of Education of the Greene Central School District reserves the right to accept or reject any or all bids."*

Yes-7, No-0

**CAPITAL PROJECTS:  
BID AWARDS**

- Motion made by Strenkert, seconded by Ketzak to award the following contracts in connection with Architect's Project No. 6513:

- General Work to F E Jones Construction, Inc., Binghamton, NY in the amount of \$432,700;
- Electric Work to Nelcorp Electrical Contracting Corporation, Endwell, NY in the amount of \$19,750;
- Plumbing Work to Gary Dyer Excavating & Tank Service, Inc. in the amount of \$30,750.

Yes-7, No-0

**REVIEW BOARD  
OUTSTANDING ACTIONS  
LIST**

- The Board reviewed their Outstanding Actions List for any additions/deletions.  
Add: Energy Consumption Report - 6/6/07

**PUBLIC COMMENT FROM  
THE FLOOR:**

- None.

- Motion made by Eldred, seconded by Ketzak, to adjourn to Executive Session for:
  - Employment matters related to a specific Individual at 8:33 p.m.Yes-7, No-0 **EXECUTIVE SESSION**
  
- Motion made by Ketzak, seconded by Cooper , to adjourn Executive Session at 8:53 p.m. Yes-7, No-0 **ADJOURN EXEC. SESSION**
  
- President Cox reconvened the meeting at 8:55 p.m. **RECONVENE**
  
- Superintendent Gary Smith reviewed with the Board the outline he developed with input from each of the committees on their purpose, schedule and decision making. Mr. Smith made the following observations: some of the committees appear to have a redundant purpose, due to the fact that the entire board reviews the same information as the committee (employee); some committees are not functioning properly, while others are. **WORK SESSION: BOE COMMITTEE DUTIES/PROCESS**
  
- Initial changes to the committee duties/process were made as follows:
  - Employee Committee:**  
**Purpose:** delete first bullet; change last bullet to read: "*make recommendations for certified and qualified* personnel to the Board of Education".
  - Transportation Committee:**  
**Other Thoughts:** delete last bullet (board should Not be involved in administrative tasks).
  - Curriculum/Technology Committee:**  
**Purpose:** change first word of first bullet to *review* and maintain...
    - Purpose should include more on the technology end - not just curriculum.
  
- The Board members were tasked with reviewing the draft documents and bring back their ideas and thoughts to the March 21, 2007 meeting for further discussion.
  
- Motion made by Strenkert, seconded by Boeltz, to adjourn the meeting at 9:38 p.m. Yes-7, No-0 **ADJOURNMENT**

Respectfully submitted,

Donna Marie Utter  
District Clerk