

**GREENE CENTRAL SCHOOL  
GREENE, NY  
BOARD OF EDUCATION MEETING  
WEDNESDAY, DECEMBER 6, 2006**

A Board of Education meeting was called to order at 7:03 p.m. by President, Christopher Cox, in the Board Conference Room, High School/Middle School complex, South Canal Street, Greene, NY.

**CALL TO ORDER**

**BOARD MEMBERS PRESENT:**

Mr. Christopher Cox, President  
Mr. Richard Boeltz, Vice-President  
Mr. Craig Ketzak  
Mrs. June Cooper  
Mr. Jim Strenkert  
Mr. Robert Eldred  
Mr. Christopher Austin

**ROLL CALL**

**ADMINISTRATIVE STAFF PRESENT:**

Mr. Gary P. Smith, Superintendent of Schools  
Mr. Mark Rubitski, Business Manager  
Mr. Terry Heller, High School Principal  
Mr. Bryan Ayres, Intermediate School Principal  
Mrs. Carole Stanbro, Primary School Principal  
Mr. John Girton, Technology Coordinator  
Mrs. Kathy Langley, CSE Chairperson  
Mr. Marvin Ladner, Superintendent Buildings & Grounds  
Mr. Chris Fairbairn, Transportation Supervisor

**OFFICERS PRESENT:**

Mrs. Donna Utter, District Clerk

**EXECUTIVE SESSION:**

- Motion made by Strenkert, seconded by Boeltz, to adjourn to Executive Session for the following at 7:05 p.m.:
  - Matters pertaining to Special Education Placements;
  - Employment matters pertaining to specific individuals;Yes-7, No-0

**EXECUTIVE SESSION**

- Upon the recommendation of the Committee on Special Education, and after review by the Board, a motion was made by Boeltz, seconded by Strenkert, to approve the following placements:

**SPEC. EDUCATION PLACEMENTS**

**Transfer/Intake:** #710022128;  
**Requested Review:** #710021854; #710123439;  
#710019417; #710005709; #710006650; #710040163;  
#710005402; #710021741; #710006636; #710022121;  
**Triennial:** #710123176;  
**Preschool:** 00P060702;

Yes-7, No-0

- Motion made by Boeltz, seconded by Strenkert, to adjourn Executive Session at 7:24 p.m.  
Yes-7, No-0

**ADJOURN EXEC. SESSION**

- President Cox reconvened the meeting at 7:27 p.m.

**RECONVENE**

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ADD/DELETIONS TO - None.  
AGENDA**

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**APPROVE MINUTES  
11/15/06, 12/1/06  
& AUDIT CMTTE.MTG.  
12/1/06** - Motion made by Cooper, seconded by Ketzak, to approve the minutes of the Board meeting held on November 15, 2006, the Special meeting held on December 1, 2006 and the Audit Committee Meeting held on December 1, 2006 as presented.  
Yes-7, No-0

**CALENDAR:**

- December 7 - 7:00p.m.-MS Concert
- December 14 - 7:00p.m.-HS Concert
- December 14- Fiscal Oversight Training 5-9 p.m. @ DCMO BOCES
- December 21 - 7:00p.m.-Intermediate School Concert - Auditorium
- December 22 - Middle School Winter Carnival
- December 25-29 - Holiday Recess
- January 1 - New Year's Day Holiday
- January 2 - Classes Resume
- January 3 - 7:00p.m.-Board of Education Mtg.

**PUBLIC COMMENT:  
KRIS MCDERMOTT-  
FIELD TRIP** - Mrs. Kris McDermott, 5<sup>th</sup> grade Teacher, reported to the Board that the 5<sup>th</sup> grade field trip to Cooperstown, funded by candy sales money, was very educational and enjoyed by everyone. She asked that the Board keep in mind the importance of field trips when preparing the budget.

**REPORTS:  
TRANSPORTATION RPT.** - The Transportation Report for November 2006 was noted.

**ANNUAL VISUAL  
INSPECTION RPT.** -Mr. Marvin Ladner, Superintendent of Buildings & Grounds reviewed the Annual Visual Inspection Report with the Board. Mr. Ladner stated that the purpose of the required report is to allow the State to plan for future allocation of monies based on district building/renovation needs. It is used as a planning tool both by the State and districts.

- Motion made by Ketzak, seconded by Strenkert to accept the Annual Visual Inspection Report as presented.  
Yes-7, No-0

**AKA SCIENCE  
PROGRAM** - Mr. Bryan Ayres, Intermediate School Principal, reported to the Board on the aka Science Program, which he would like to implement in January, 2007 on a trial basis. The program is funded through grant money and would be held after school (one hour, once a week) and parents would provide

- transportation. These are hands-on science classes held in 8 week sessions. Mr. Ayres reported that the program will be offered to 10-12 students at a time, with the possibility of rotating different students through at each of the 8 week sessions. The grant is for three years. Whether it can be extended beyond the three years and at what cost is unknown at this time.

**EDUCATION & PERSONNEL:**

- The Board reviewed their Outstanding Board Actions List for any additions/deletions.

- Motion made by Austin, seconded by Cooper to approve the GESPA request to include the Senior Typist position in the bargaining unit, Greene Educational Support Professionals.

Yes-7, No-0

- Motion made by Austin, seconded by Cooper to move Diane Weir from the approved Substitute Roster to serve as a long-term teaching Substitute effective December 7, 2006 not to exceed June 30, 2007.

Yes-7, No-0

- Upon the recommendation of the Superintendent, a motion was made by Austin, seconded by Cooper, to appoint the following individuals to the Substitute Rosters for the remainder of the 2006-2007 school year:

- David Starr - Substitute Teacher's Aide;
- Jessica Mirabito - Substitute Teacher's Aide & Teaching Assistant.

Yes-7, No-0

- Motion made by Austin, seconded by Cooper to approve the unpaid medical leave of absence request of Mary Bryce, Teacher's Aide, through January 25, 2007.

Yes-7, No-0

- Motion made by Austin, seconded by Cooper to approve the unpaid family leave request of Angela Fiato-Brown, Teacher, effective December 1, 2006 through March 30, 2007.

Yes-7, No-0

- Motion made by Austin, seconded by Cooper to approve the unpaid leave of absence request of Heather Rapp, Teacher, effective December 4, 2006 through January 12, 2007.

Yes-7, No-0

**EDUCATION &  
PERSONNEL:  
BOARD ACTIONS**

**GESPA REQUEST**

**APPOINTMENTS:  
DIANE WEIR-  
LONG-TERM  
SUBSTITUTE**

**SUBSTITUTE  
ROSTERS**

**UNPAID LEAVE  
OF ABSENCE-  
MARY BRYCE**

**UNPAID LEAVE  
OF ABSENCE-  
ANGELA FIATO-  
BROWN**

**UNPAID LEAVE  
OF ABSENCE-  
HEATHER RAPP**

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- FACILITY USE** - Motion made by Austin, seconded by Cooper to approve the Facility Use Request made by Community Co-Ed Volleyball to use the Primary School gym on Thursday evenings January 4, 2007 through April 12, 2007. Insurance Waivers will be used.  
Yes-7, No-0
- REQUEST-COMMUNITY VOLLEYBALL**
- POLICY #4230** - Motion made by Austin, seconded by Strenkert to accept the first reading of Policy #4230 *Administrative Authority During Absence of the Superintendent of Schools* as read.  
Yes-7, No-0
- FIRST READING**
- BOARD SELF-EVALUATION TOOL** - Motion made by Ketzak, seconded by Cooper to approve the draft of the Board Self-Evaluation document.  
Yes-7, No-0
- CHANGE IN BOARD MEETING TIME** - Motion made by Ketzak, seconded by Strenkert to change the starting time of the January 3, 2007 Board meeting to 6:00 p.m. for the purpose of reviewing the Board Self-Evaluation document.  
Yes-7, No-0
- BOARD COMMITTEE SURVEY** - This agenda item will be tabled until the December 20, 2006 Board meeting.
- BUSINESS & FINANCE: TREASURER'S RPTS.** - Motion made by Eldred, seconded by Cooper to accept the Treasurer's Reports for the Extra-curricular fund accounts for October 2006 as presented.  
Yes-7, No-0
- BUDGET COMMITTEE REPORT** - Mr. Mark Rubitski, Business Manager, reviewed tentative budget line items for auditing, personnel/labor relations and records management portions of the administrative budget with the Board, which were previously reviewed/developed with the Budget Committee.
- BOOK DONATION** - Motion made by Eldred, seconded by Boeltz to accept the donation of 132 books totaling \$2,200.00 from the Berean Church to the Primary School Book Donation Program with appreciation.  
Yes-7, No-0
- BUDGET TRANSFER** - Motion made by Strenkert, seconded by Cooper to approve the recommended transfer of \$10,000 from the Operation of Plant Boiler Services account to the Equipment account.  
Yes-7, No-0

- Superintendent Gary Smith reviewed the recent Audit Committee meeting in which the Committee reviewed the preliminary draft of the NYS Comptroller's Audit. The audit report represented a "satisfactory" rating for the district. There were a couple of recommendations, which were noted, and the district has 30 days from the report issuance (November 20<sup>th</sup>) to file a written response to those recommendations. The final report will be sent to the district in late January and the District will then have 90 days to file a corrective action plan addressing the recommendations. **AUDIT COMMITTEE UPDATE**
  
  - The Board reviewed a report prepared by Marvin Ladner regarding items he investigated related to the pool and recommendations he received. Also reviewed was a report prepared by Mr. Platta, the Swimming Coach, regarding maintenance items. **POOL UPDATE**
  
  - Motion made by Eldred, seconded by Boeltz to approve the transfer of \$12,000 from the pool maintenance reserve to the General Fund to cover the costs associated with the immediate maintenance/repair items as set forth by Mr. Platta. **TRANSFER OF FUNDS**
  
  - Mr. Ladner reported on a meeting he had with Terry Heller, Director of Physical Education and Athletics, Mr. Jeff Paske, Athletic Coordinator, Mr. Randy Smith, Varsity Girls' Soccer Coach, and Mr. Bill McBride, head of grounds maintenance, regarding the relocation of GCS athletic activities from the ball flats to the elementary campus grounds. Based on the amount of improvements which would be required, the recommendation is that a capital project would be needed to accomplish the desired improvements and changes. The ball flats will continue to be utilized until such time as a capital project could be accomplished (2 to 3 years). **ATHLETIC FIELD**
  
  - Mr. Ladner reviewed with the Board the results of a recent Buildings & Grounds meeting which included a discussion regarding the possible use of Excel Aid to fund a capital project. Mr. Ladner explained that a wish list has been developed, but not prioritized. 75% of project items must fall in the Excel eligibility criteria. The next step would be to have our architects prepare a cost estimate for the items on the wish list. **BLDG & GRNDS MTG. RPT. & CAPITAL PROJECT-EXCEL AID**
  
  - Motion made by Ketzak, seconded by Strenkert to approve our architects proceeding with preparing cost estimates for possible project items, with their fee for such estimates not to exceed \$25,000.
- Yes-7, No-0

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**PUBLIC COMMENT:** - Mr. John Buck thanked the Board for their efforts regarding the pool maintenance issues.  
**JOHN BUCK-POOL & BOARD SELF-EVALUATION** Mr. Buck also asked the purpose of the Board self-evaluation?

**PRESIDENT COX** - President Cox stated that as a result of a review of the District's Policies by legal counsel, they recommended removing some polices and retaining others. The policy on Board Self-Evaluation was recommended as a policy to keep. The Board decided that they needed to develop a tool to be used to evaluate the way the Board conducts its business and then develop an action plan for working on the items that need improvement.

**POOL SCOREBOARD** - President Cox stated that he would like to see if Matco Electric, who was the electrical contractor who installed the pool scoreboard, could look at the current problems that are occurring with the scoreboard to see if it is something they may or may not have done during installation.

**JESSICA MESSERE-BIOLOGY IN-HOUSE FIELD TRIP** - Mrs. Jessica Messere, High School Biology teacher, informed the Board of an in-house field trip that she has arranged for her Biology classes with Cornell. Cornell will bring in equipment and teach a lab over the course of four days to all Biology students. Cornell has more sophisticated lab equipment which will enhance the lab experience for students. Mrs. Messere stated that she plans on receiving training on this equipment so that in the future, she would be able to use the equipment from Cornell to teach the lab herself.

**EXECUTIVE SESSION:** - Motion made by Strenkert, seconded by Cooper to adjourn to Executive Session at 9:02 p.m. for Employment Matters related to specific individuals.  
Yes-7, No-0

-Motion made by Strenkert, seconded by Boeltz to adjourn Executive Session at 9:16 p.m.  
Yes-7, No-0

**RECONVENE:** President Cox reconvened the meeting at 9:16 p.m.

- Motion made by Strenkert, seconded by Boeltz **ADJOURNMENT**  
to adjourn the meeting at 9:17 p.m.  
Yes-7, No-0

Respectfully submitted,

Donna Marie Utter  
District Clerk