

**GREENE CENTRAL SCHOOL
GREENE, NY
BOARD OF EDUCATION BUSINESS MEETING
WEDNESDAY, FEBRUARY 15, 2006**

A Board of Education Business meeting was called to order at 7:00 p.m. by President, Christopher Cox, in the Board Conference Room, High School/Middle School complex, South Canal Street, Greene, NY.

CALL TO ORDER

BOARD MEMBERS PRESENT:

Mr. Christopher Cox, President
Mr. Richard Boeltz, Vice-President
Mr. Jim Strenkert (arrived @ 7:08 p.m.)
Mr. Craig Ketzak
Mr. Robert Eldred
Mrs. June Cooper
Mr. Christopher Austin

ROLL CALL

ADMINISTRATIVE STAFF PRESENT:

Mr. Gary P. Smith, Superintendent of Schools
Mrs. Nancy Stiles, Business Manager/Treasurer
Mr. Vincent Coletta, Intermediate School Principal
Mrs. Carole Stanbro, Primary School Principal
Mrs. Cynthia Ferguson, CSE Chairperson
Mr. John Girton, Technology Coordinator
Mrs. Helen Hunsinger, Transportation Supervisor
Mr. Marvin Ladner, Superintendent of Buildings & Grounds

OFFICERS PRESENT:

Mrs. Donna Utter, District Clerk

EXECUTIVE SESSION:

- Motion made by Boeltz, seconded by Ketzak, to adjourn to Executive Session for the following at 7:02 p.m.:
 - Special Education Placements;
 - Employment matters pertaining to specific individualsYes-6, No-0

EXECUTIVE SESSION

- Upon the recommendation of the Committee on Special Education, and after review by the Board, a motion was made by Cooper, seconded by Boeltz, to approve the following placements:

SPEC. EDUCATION PLACEMENTS

New Referral: #050634;

Requested Review-preschool: #P030427;

Yes-7, No-0

- Motion made by Boeltz, seconded by Strenkert, to adjourn Executive Session at 7:40 p.m.
Yes-7, No-0

- President Cox reconvened the meeting at 7:41 p.m.

RECONVENE

- VI. BUSINESS AND FINANCE
 - 7. Elementary Window ProjectRemove: V. EDUCATION AND PERSONNEL
 - 4. Appointments - Teacher's Aides

**ADDITIONS/
DELETIONS TO
AGENDA**

MINUTES:

2/1/06

- Motion made by Cooper, seconded by Boeltz to approve the minutes of the Work Session meeting held on Wednesday, February 1, 2006 with the following changes:

Page 2. Appointment: Elizabeth Buchser -
Vote: Yes-6, No-0

Page 3. Policy Manual Update & First Reading of Revised Policies #1347 - Duties of School Attorney and Policy #1360 - Code of Ethics for School Board Members.
Yes-7, No-0

CALENDAR:

- February 17-4:30 p.m.-Special Board Mtg.
- February 20-21 - Winter Recess
- February 22-6:00 p.m.-Budget Advisory Cmtte. Mtg.
- February 24-7:00 p.m.-Band/Chorus Dessert Buffet in Cafeteria
- February 28-7:00 p.m.-J.V.& Varsity Sports Awards-Gym
- March 1-7:00 p.m.-Board of Education Mtg.
- March 2 - Read Across America
- March 6-6:00 p.m.-Employee Cmttee. Mtg.
- March 6-7:00 p.m.-Chenango County School Boards Assn. Mtg.-Afton
- March 6-15 - Elementary Math Testing
- March 7- Lobby Day in Albany
- March 8-6:00 p.m.-Budget Advisory Cmttee.
- March 8-7:00 p.m.-National Junior Honor Society Inductions
- March 13-15 - Middle School Math Testing
- March 14-7:00 p.m.-Modified Sports Awards-Gym
- March 15-7:00 p.m.-Board of Education Mtg.
- March 16-Staff Development Day-No Classes
- March 17 - No Classes
- March 23-6:30 p.m.-Kindergarten Information Night
- March 24-7:00 p.m.-Arts in Education Performance-Auditorium

PUBLIC COMMENT:

**NANCY AMELL- GATE
IN SIDEWALK & GESPA
CONTRACT**

- Mrs. Nancy Amell, Teacher's Aide, thanked the Board for taking steps to assure that the gate between the parking areas is accessible during after school events. Mrs. Amell also asked that the Board consider the GESPA Contract. Mrs. Amell stated that the members of the GESPA Union work very hard for the children of the district and she believes that the contract is fair.

**MR. DICK THOMAS-
COACHING ISSUE**

- Mr. Dick Thomas, a parent, stated that he had heard that a coach was being released from his coaching position due to a parent complaint. Mr. Thomas presented the Board with a letter requesting a review of the

- circumstances surrounding that decision.
Mr. Thomas stated that this individual is very dedicated to the students and athletes.

- President Cox responded to Mr. Thomas that because this is a personnel matter, he cannot discuss the matter. President Cox also stated that he feels the Board makes sound and fair decisions based on the information and facts they receive.

PRESIDENT COX

- Mr. Jerry Bobier presented the Board with information regarding a teen center, "The Furnace", that he is planning on opening in one of the old Raymond buildings on Foundry Street. The center will have a wide-screen t.v., a pool table, hockey and basketball games as well as coin operated vending machines. The proceeds from the bottle deposit on the soda cans will be donated each month to a different student organization at the schools. There will be an adult "monitor" present at all times and Mr. Bobier has been working closely with the Greene Police Department regarding patrolling and helping with supervision of the area. It is Mr. Bobier's hope that this will give the teens in Greene a place to go and something constructive to do. The Furnace is scheduled to open on February 25th and will be for teens 13 to 19 years old.

**JERRY BOBIER-
TEEN CENTER**

TRANSPORTATION:

- The Transportation Report dated January 2006 was noted.

**TRANSPORTATION
REPORT**

REPORTS/PRESENTATION:

- Superintendent, Gary Smith, reviewed the recent Audit Committee meeting minutes with the Board. The committee reviewed the RFP's for auditing services and recommended appointing D'Arcangelo & Co. LLP as auditors for three years commencing with the 2005-2006 school year.

**AUDIT COMTTEE.
MTG. & MINUTES**

- Motion made by Eldred, seconded by Ketzak to accept the minutes of the Audit Committee meeting held on February 10, 2006 (attached as Exhibit "A") as read.

Yes-7, No-0

- The Enrollment Report ending January 31, 2006 was noted.

**ENROLLMENT
REPORT**

- Superintendent, Gary Smith, asked for clarification on what the Board would like to see in a presentation regarding the district's reading program? Mr. Smith indicated that a presentation by the elementary staff on the reading program was done previously. Mr. Smith asked if the Board wanted copies from that presentation or something different? Board member Ketzak indicated that he would like to see an over-view of the program, research based or

**READING PRGM.
PRESENTATION**

- scientific based, types of assessments used and any assessment data to indicate how reading program is working.

**PENDING VACANCIES/
SEARCH COMMITTEES**

- Superintendent Gary Smith updated the Board on the progress made to-date regarding the pending vacancies and search committees.

***Intermediate School Principal:**

2/17 - Deadline for interested candidates to pick-up materials regarding the position;

- So far approximately 10 packets of information have been given out.

***Business Manager:**

- Whether to go with a Civil Service position or an Administrative Degree position. Through consensus, the Board agreed to go with a Civil Service position. Search process will begin shortly.

***Transportation Supervisor:**

- Is a Civil Service position. Search process will begin shortly.

Superintendent Gary Smith asked if other Board members would be interested in helping out on the interview committees due to the number of vacancies. Board member Ketzak indicated that he would be willing to help out.

Board member, Christopher Austin, asked if the district had looked into a BOCES share for any of these positions or services?

Board member, Robert Eldred, requested that job descriptions be developed for all positions and shared with the Board prior to distribution to the candidates.

**HEATING OIL
CONSUMPTION REPORT**

- Mr. Marvin Ladner, Superintendent of Buildings and Grounds, reviewed a heating oil consumption report with the Board. Mr. Ladner explained that the district does not have an automated system for tracking daily performance in terms of fuel usage per heating degree day which would give the operating performance we should be looking at. Steps have been taken to improve heating efficiency such as temperature set backs, boiler maintenance and water treatment systems. Mr. Ladner also stated that the building and grounds committee has been looking into ways of possibly financing an automated system through a future project as it would cost several thousand dollars to go to a newer system. We are approximately 5,000 gallons over deliveries last year for the same period. Mr. Ladner stated that a more accurate reading of consumption will be able to be made at the end of the year when the tanks are topped off.

- Superintendent Gary Smith reviewed the preliminary budget outlook with the Board. Based on state aid projections, there appears to be an increase in building and transportation aid, but when that is deducted, the projections are that we will receive between \$42,000 and \$45,000 less in state aid. Increases have been estimated at 53% in heating fuel, 27% in diesel fuel, 50% in gas, 42% in TRS, 3% in ERS and 10% in health insurance. With the projected increases in expenses and the projected decrease in state aid, if we keep our budget the same as last year without any increase in revenues, we will have a 1.2 million dollar deficit. Mr. Smith stated that the budget committee and the administrators are reviewing options for off-setting the deficit.

**PRELIMINARY
BUDGET OUTLOOK**

EDUCATION & PERSONNEL:

- The Board reviewed the next section of the Policy Manual which has been reviewed and Suggested updates made by the school attorneys, Hogan, Sarzynski, Lynch, Surowka & DeWind.

**POLICY MANUAL
UPDATE**

- Motion made by Austin, seconded by Strenkert to update the following Policies as advised by the school attorneys:

Delete Policies:

#2120; #2210; #2330; #3110; #3120; #3130;
#3140; #3150; #3210; #3220; #3230; #3240;
#3241; #3410; #4110; #4120; #4210; #4220;
#4240; #4250; #4310; #4320; #4330;

Revised Policies:

First reading of Revised Policy #3310 - Public Access to Records as presented.

**1ST READING
REVISED POLICY
#3310**

Yes-7, No-0

- Motion made by Austin, seconded by Cooper, to approve the second reading and adoption of Revised Policy #1347 Selection of the School Attorney, with the change in the title from "Duties" to "Selection" and Revised Policy #1360 Code of Ethics For School Board Members as read.

**2ND READING
& ADOPTION OF
POLICIES #1347
& 1360**

Yes-7, No-0

- Motion made by Strenkert, seconded by Cooper, to approve the request of Mrs. Shannon Cornell, Teacher, for a two day unpaid leave of absence covering March 15 and 16, 2006.

**UNPAID LEAVE
OF ABSENCE-
SHANNON
CORNELL**

Yes-6, No-1(Ketzak)

- Motion made by Strenkert, seconded by Cooper, to approve the request of Mrs. Nancy Clinton, Bus Monitor, Teacher's Aide, for a six (6) day leave of absence covering February 22, 2006 through March 2, 2006.

**UNPAID LEAVE
OF ABSENCE-
NANCY CLINTON**

Yes-6, No-1(Ketzak)

**BOARD OF EDUCATION BUSINESS MEETING
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SPRING COACHING
ROSTER**

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- Motion made by Boeltz, seconded by Strenkert to appoint the following spring coaches:

- Motion made by Austin to table the appointment of the spring coaches until after a review of the Athletic Policy. The motion received no second.

Baseball: Varsity	Dave Gorton
Varsity Asst.	Nick Mstropietro
JV	Jim deHaan
Modified 7 th	Brent Kim
Modified 8 th	Jed Bobier
Softball: Varsity	Gordie Daniels
Varsity Asst.	Chuck Hissin
JV	Rick Smith
Modified 7 th	Angie Brown
Modified 8 th	Vicki Tibbals
Track: Varsity	Sunnie Reardon
Assistant	Rebecca Philippone
Assistant	Deb Krupp
Modified	Brandy Stone
Modified	Mary McBride
Boys Tennis: Varsity	Rich Karl
Yes-5, No-2 (Austin, Ketzak)	

BUSINESS AND FINANCE:

TREASURER'S REPORT

- Motion made by Ketzak, seconded by Cooper, to accept the Treasurer's Reports for January 2006 as presented.
Yes-7, No-0

**REVENUE & BUDGET
STATUS REPORTS**

- Motion made by Ketzak, seconded by Cooper, to accept the Revenue and Budget Status Reports for January 2006 for the General Fund, Special Aid Fund and the School Lunch Fund.
Yes-7, No-0

BUDGET TRANSFERS

- Motion made by Boeltz, seconded by Cooper, to approve the recommended budget transfers for the month ending January 31, 2006.
Yes-7, No-0

**IMAGE BANK
STATEMENTS**

- Motion made by Cooper, seconded by Boeltz, to approve the following resolution authorizing acceptance of image statements in lieu of cancelled checks:
"WHEREAS, Section 99-b of the General Municipal Law allows for any government officer to accept image statements in lieu of cancelled checks if so authorized by the governing body of the local government; and WHEREAS, Image Statements eliminate the need to store bulky cancelled checks and can be easily filed away; and

- WHEREAS, The Greene Central School District authorized depositories are beginning to offer such services; and **IMAGE STMTS. RESOLUTION**
WHEREAS, acceptance of image statements in lieu of cancelled checks will result in a savings to the District by elimination of a monthly service fee which might otherwise be charged for providing cancelled checks; now, therefore, be it **RESOLVED**, that the Greene Central School District Treasurer be and she hereby is, authorized to accept image statements in lieu of cancelled checks from any payor or trust company in lieu of cancelled checks drawn on the accounts of the Greene Central School District, and further **RESOLVED**, that such images shall show both sides of each check and shall be considered the equivalent of original cancelled checks for purposes of record keeping and auditing requirements.

Yes-7, No-0

- The Board reviewed the proposed Administrative and Capital components of the 2006-2007 budget. BOCES costs are projected with an increase. The BOCES budget will not be adopted until after ours, therefore we can only estimate what the costs will be. **ADM. & CAPITAL BUDGET COMPONENTS**

- The Board discussed the Thomas Group's recommendation to remove of the fuel tank located at the bus garage. Costs and liability associated with leaving the tank in place were also discussed. **FUEL TANK REMOVAL**

- Motion made by Eldred, seconded by Strenkert to accept the Thomas Group's recommendation for removal of the fuel tank located at the bus garage.

Yes-5, No-2 (Austin, Ketzak)

- Motion made by Ketzak, seconded by Boeltz, to proceed with the inclusion in the current project of the Elementary campus window replacement which was prioritized by the Board as the first additional scope item to be included in the current project based on availability of funds. **ELEMENTARY**

Yes-7, No-0

PUBLIC COMMENT FROM THE FLOOR:

- Mrs. Carole Stanbro, Primary School Principal, announced that Mrs. Sandee Utter had been selected as Educator of the Week and would be appearing on WBNG TV Channel 12 next Tuesday.

**PUBLIC COMMENT
CAROLE STANBRO
SANDEE UTTER-
EDUCATOR OF
THE WEEK**

**EXECUTIVE
SESSION:**

- Motion made by Boeltz, seconded by Ketzak, to adjourn to Executive Session for negotiations and the employment history of a specific individual at 9:40 p.m.
Yes-7, No-0

- Motion made by Cooper, seconded by Boeltz, to adjourn Executive Session at 10:10 p..m.
Yes-7, No-0

RECONVENE:

- President Cox reconvened the meeting at 10:11 p.m.

ADJOURNMENT:

- Motion made by Cooper, seconded by Boeltz, to adjourn the meeting at 10:11 p.m.
Yes-7, No-0

Respectfully submitted,

Donna Marie Utter
District Clerk